AUDITOR AGENCY

Function & Organization Chart FY 2013 - 2014

MISSION STATEMENT:

The Auditor-Controller Agency, through the efforts of its employees, shall provide the highest degree of accountability and service when administering public funds, and in the protection of official public records.

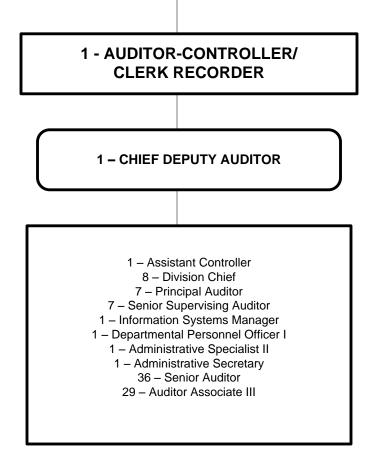
Budget U 14010 14020	0 94 0 43
14030	0 73
Total	210

AUDITOR AGENCY DEPARTMENT #140100

Development and maintenance of the County's accounting, payroll, audit, tax analysis, budget and grants, and cost plan systems and procedures.

Administers the Small Local Emerging Business (SLEB) program including certification and recertification of small and emerging local businesses and maintaining the online SLEB vendor database.

Develops, implements and administers contract compliance systems, policies and procedures and reports out contract compliance, certification activity and business utilization.



CENTRAL COLLECTIONS DEPARTMENT #140200

Collects court-related fines and restitutions, Social Services Agency overpayments, and certain other receivables which are mandated by a myriad of State and Federal laws and regulations.

> 1 - AUDITOR-CONTROLLER/ CLERK RECORDER

1 – CHIEF DEPUTY AUDITOR

1 - DIVISION CHIEF

Principal Auditor
Senior Supervising Auditor
Information Systems Specialist
Information Systems Technician II
Departmental Personnel Officer I
Collection Supervisor II
Administrative Specialist II
Financial Hearing Officer
Collection Enforcement Deputy II
Senior Auditor
Auditor Associate III
Clerk II

COUNTY CLERK/RECORDER DEPARTMENT #140300

Records all recordable documents and maps, collection and distribution of fees and taxes from recording documents and maintenance of vital statistics register, which includes birth, death, and marriage records.

Files various documents which include fictitious business names, notary bonds, process server and photocopier bonds, environmental impact reports and miscellaneous filings.

