



**Summary Action Minutes**  
**ALAMEDA COUNTY**  
**CIVIL SERVICE COMMISSION**

**Wednesday, February 27, 2019**

**(Minutes Subject to Approval at March 13, 2019 Meeting)**

The Civil Service Commission will meet **Wednesday, March 13, 2019** at 4:00 p.m.  
in Room 201 of the Lakeside Plaza Building.

**PRESENT**

Commissioners: **D. Chang, D. Handis, R. Peterson**  
**(Remote Location: B. Luna) (Absent: A. Lum)**

Secretary: **J. Angelo**

Chief Assistant

County Counsel: **A. Weddle**

**I. CALLED TO ORDER**

**II. APPROVED THE MINUTES OF FEBRUARY 13, 2019 AS MAILED. 4-0**

**III. PUBLIC COMMENTS: None**

**IV. APPROVE CONSENT MATTERS - Pages 2 - 4 4-0**

**V. COMMUNICATION(S) No Actions**

**VI. APPEALS (Non-Disciplinary Matters) No Actions**

**VII. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:  
(Two cases)
2. Conference with Legal Counsel – Potential Litigation: Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

**VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION: No Actions**

**IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:**

Joe Angelo informed the Commission the new agenda format under Consent Matters, Classification Specifications will note the union representation.

**X. ADJOURNMENT 4-0**

#### IV. CONSENT MATTERS - APPROVED

##### A. Hearing Calendar

1. Appeal withdrawn and the matter dismissed for Case No 2018-09; OAH No. 2018100832. Removed from hearing calendar.

##### B. Reinstatement Request(s)

1. Perry Mangabay, Information Systems Specialist, County Library
2. Jennifer Rodriguez, Sheriff's Technician, Sheriff's Office

##### C. Examination Actions – for CSC Meeting of February 27, 2019

Ordered on 2/11/19 open-assembled examination:

1. Child Support Attorney III, LDF 3/7/19

Ordered on 2/15/19 open-assembled examination:

2. Auto Mechanic, LDF 3/11/19

Ordered on 2/19/19 open-assembled examinations:

3. Administrative Specialist I (Public Authority), LDF 3/18/19
4. Administrative Specialist II (Public Authority), LDF 3/18/19
5. Specialist Clerk I (Public Authority), LDF 3/18/19
6. Supervising Clerk II (Public Authority), LDF 3/18/19

Ordered on 2/8/19 open-continuous examination:

7. Pediatric Occupational Therapist

Reinstated eligible list:

8. Sheriff Technician, #17-8755-01, terminate on 3/29/19

Extended eligible lists:

9. Captain (Promotional), #17-8625-01, terminate on 6/6/19
10. Fire Department Mechanic II, #17-8158-01, terminate on 3/14/20
11. Sergeant (Promotional), #17-8617-01, terminate on 6/28/19
12. Supervising Financial Services Specialist (Promotional), #17-0216-01, terminate on 5/14/19

Miscellaneous:

13. Extended the last day for filing for the Executive Program Coordinator, exam #18-0232-01, from 2/15/19 to 3/1/19.

**IV. CONSENT MATTERS - APPROVED**

**D. Eligible Lists**

Created, approved and ordered promulgated:

1. Auditor-Appraiser I, #18-2705-01
2. Information Systems Technician II, #18-0411-01
3. Irrigation Specialist (Hayward Area Parks & Recreation District), #18-1131H-01
4. Lead Janitor (Promotional), #18-7415-01
5. Plant Maintenance Laborer, Zone 7, #18-4986-01
6. Public Works Technical Assistant II, #18-2112-01
7. Supervising Administrative Specialist, #18-0220-01
8. Survey Technician III, #18-2147-01

**E. Classification Recommendations - Approved**

Department:	Re:
Assessor	1. Reallocate one position of 1120, Clerk II to 0416, Information Systems Specialist (19-32631).
General Services Agency	2. Reallocate one position of 1220, Secretary II to 1142, Administrative Assistant (19-32653).
Health Care Services Agency	3. Reallocate one position of 6492, Mental Health Specialist III to 6513, Behavioral Health Crisis Intervention Specialist II (18-31221). 4. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (19-31876). 5. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (19-31877). 6. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (19-31878). 7. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (19-31879). 8. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (19-31880). 9. Allocate four additional positions of 6491P, Mental Health Specialist II Project (19-32060).
Sheriff's Office	10. Allocate two additional positions of 8550N, Regional Training Center Instructor Emergency Vehicle Operations) Services-as-Needed (19-32578).

**IV. CONSENT MATTERS - APPROVED**

**F. Classification Specifications - Approved**

ACMEA General Government Unit

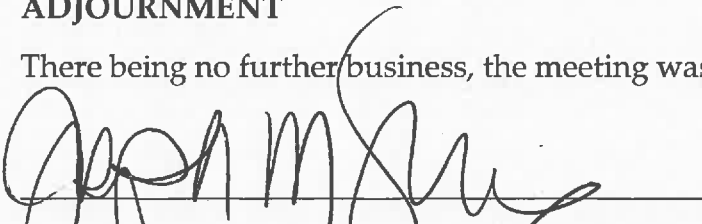
1. Adopt the revised classification specification for 1866, Application Systems Engineer I.
2. Adopt the revised classification specification for 1867, Application Systems Engineer II.

Unrepresented - Management

3. Adopt the revised classification specification for 1868, Application Systems Engineer III.
4. Revise and retitle 0267, Benefits Auditor to 0267, Benefits Accountant and adopt the classification specification.
5. Adopt the revised classification specification for 1828, Infrastructure Services Technician.
6. Adopt the revised classification specification for 1830, Infrastructure Services Analyst.
7. Adopt the revised classification specification for 1832, Senior Infrastructure Services Analyst.
8. Recommend the Board of Supervisors establish the classification for 6780, Senior Employment Specialist and adopt the classification specification.

**ADJOURNMENT**

There being no further business, the meeting was adjourned.



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Joe Angelo, Secretary to Civil Service Commission