



A G E N D A

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

Wednesday, October 9, 2019, 4:00 P.M.

Lakeside Plaza Building

1401 Lakeside Drive, Room 201

Commissioner Arlene Lum, President
Commissioner Barbara Luna, Vice-President
Commissioner Dan Chang
Commissioner Dennis Handis
Commissioner Ross Peterson

Joe Angelo, Secretary to
Civil Service Commission
Andrea Weddle, Chief Assistant County Counsel

I. CALL TO ORDER

II. APPROVE THE MINUTES OF SEPTEMBER 25, 2019 AS MAILED.

III. PUBLIC COMMENTS:

IV. APPROVE CONSENT MATTERS - Pages 2 - 6

V. COMMUNICATION(S)

From the Human Resource Services Staff advising the Commission of the procedure for Performance Only Examinations.

STAFF RECOMMENDATION: Adopt the procedure and the identified classifications, and authorize the Human Resource Services Director to amend the list of classifications in accordance with CSC Rule 1420, Examinations-Interview.

VI. APPEALS (Non-Disciplinary Matters) No Actions

VII. CLOSED SESSION

1. **REPORT AND RECOMMENDATION(S):** Public Employee Discipline/Dismissal/Release – Case No. 2019-02– OAH No. 2019030823 (Probation).
2. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957: (Two cases)
3. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:

IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

X. ADJOURNMENT

IV. CONSENT MATTERS

A. Reinstatement Request(s)

1. Danxielle Faamausili, Eligibility Support Clerk, Social Services Agency
2. Ginger Kapualokelani Kwan, Financial Services Specialist II, Social Services Agency
3. Samara McClain, Eligibility Support Clerk, Social Services Agency
4. Christine Del Rosario Panganiban, Payroll Records Clerk, County Library
5. Jun Chao Yi, Financial Services Specialist II, Probation Office

B. Comparable Transfer(s)

1. Daniel King, Marriage and Family Therapist II to Behavioral Clinician II, Health Care Services Agency

C. Examination Actions – for CSC Meeting of October 9, 2019

Order on 9/20/19 Promotional-assembled examination:

1. Environmental Program Manager, LDF 10/15/19

Order on 9/27/19 Promotional-assembled examination:

2. Park Equipment Operator (Hayward Area Recreation & Park District), LDF 10/21/19

Order on 8/16/19 open-assembled examination:

3. Animal Services Supervisor, LDF 9/11/19

Order on 9/13/19 open-assembled examination:

4. Accounting Specialist I, LDF 10/11/19

Order on 9/17/19 open-assembled examination:

5. Carpenter, LDF 10/14/19

Order on 9/18/19 open-assembled examination:

6. Employment Counselor, LDF 10/14/19

Order on 9/20/19 open-assembled examination:

7. Management Analyst, LDF 10/18/19

Order on 9/25/19 open-assembled examination:

8. Supervising Criminalist, LDF 10/21/19

Order on 9/30/19 open-assembled examination:

9. Auditor-Appraiser III, LDF 10/24/19

Reopen on 10/3/19 continuous examination:

10. Deputy Agricultural Commissioner/Sealer of Weights and Measures

Terminate eligible list:

11. Information Systems Technician II, #18-0411-01, effective 9/10/19

Reinstate eligible list:

12. Clinical Review Specialist Supervisor, #17-6516-01, terminate on 3/24/20

Extend eligible list:

13. Supervising Clerk III (Promotional), #18-1140-01, terminate on 2/7/20

IV. CONSENT MATTERS

C. Examination Actions – for CSC Meeting of October 9, 2019 - continued

Miscellaneous:

14. Change Deputy Agricultural Commissioner/Sealer of Weights and Measures, exam #19-8421-01 from an assembled exam to a continuous exam effective 1/30/19.

D. Eligible Lists

Create, approve and order promulgated:

1. Animal Services Supervisor, #19-8167-01
2. Assistant Deputy Director, Community Development Agency (Promotional), #19-2953-03
3. Associate Youth and Family Services Therapist, #19-6507-01
4. Deputy Sheriff II (Lateral), #19-8604-01
5. Procurement & Contracts Specialist I, #19-0172-01
6. Public Works Technical Assistant III, #19-2113-01
7. Secretary II, #18-1220-01
8. Senior Retirement Technician, #19-1353-01

E. Classification Recommendations

Department:	Re:
Alameda County Fire Department	1. Reallocate one position of 8140, Firefighter to 8139, Fire Public Education Assistant (20-33894).
County Administrator	2. Reallocate one position of 1229, Executive Assistant to the County Administrator to 0204, Management Associate II (20-34005).
Probation	3. Reallocate two positions of 1128, Specialist Clerk I to 1128P, Specialist Clerk I Project (20-33799). 4. Reallocate one position of 1128, Specialist Clerk I to 1128P, Specialist Clerk I Project (20-33800). 5. Reallocate one position of 6115, Deputy Probation Officer III to 6115P, Deputy Probation Officer III Project (20-33821). 6. Reallocate one position of 6115, Deputy Probation Officer III to 6115P, Deputy Probation Officer III Project (20-33822). 7. Reallocate three positions of 6115, Deputy Probation Officer III to 6115P, Deputy Probation Officer III Project (20-33823). 8. Reallocate six positions of 6115, Deputy Probation Officer III to 6115P, Deputy Probation Officer III Project (20-33824).

IV. CONSENT MATTERS	
E. <u>Classification Recommendations</u> - continued	
Department:	Re:
Probation	<ol style="list-style-type: none"> 9. Reallocate nine positions of 6115, Deputy Probation Officer III to 6115P, Deputy Probation Officer III Project (20-33825). 10. Reallocate four positions of 6115, Deputy Probation Officer III to 6115P, Deputy Probation Officer III Project (20-33826). 11. Reallocate one position of 6115, Deputy Probation Officer III to 6115P, Deputy Probation Officer III Project (20-33827). 12. Reallocate one position of 6115, Deputy Probation Officer III to 6115P, Deputy Probation Officer III Project (20-33828). 13. Reallocate one position of 6115, Deputy Probation Officer III to 6115P, Deputy Probation Officer III Project (20-33829). 14. Reallocate one position of 6115, Deputy Probation Officer III to 6115P, Deputy Probation Officer III Project (20-33830). 15. Reallocate one position of 6115, Deputy Probation Officer III to 6115P, Deputy Probation Officer III Project (20-33831). 16. Reallocate one position of 1142, Admin Assistant to 1142P, Admin Assistant Project (20-33832). 17. Reallocate one position of 6122, Unit Supervisor, Probation to 6122P, Unit Supervisor, Probation Project (20-33833). 18. Reallocate one position of 6122, Unit Supervisor, Probation to 6122P, Unit Supervisor, Probation Project (20-33834). 19. Reallocate one position of 6118, Probation Specialist to 6118P, Probation Specialist Project (20-33835). 20. Reallocate one position of 6126, Division Director to 6126P, Division Director Project (20-33836). 21. Reallocate one position of 1129, Specialist Clerk II to 1129P, Specialist Clerk II Project (20-33837). 22. Reallocate one position of 1129, Specialist Clerk II to 1129P, Specialist Clerk II Project (20-33838).

IV. CONSENT MATTERS	
E. <u>Classification Recommendations</u> - continued	
Department:	Re:
Social Services Agency	23. Reallocate one position of 1091, Retired Annuitant II to 1220, Secretary II (19-33121). 24. Reallocate one position of 1128, Specialist Clerk I to 1132, Eligibility Support Clerk (19-33245). 25. Reallocate one position of 6080, Assistant Agency Director, Social Services Agency to 6125, Divisional Operations Services Manager, Social Services Agency (19-33375). 26. Reallocate four positions of 6720, Social Worker III to 1476, Veterans Service Representative (20-33929). 27. Reallocate two positions of 6720, Social Worker III to 1128, Specialist Clerk I (20-33930). 28. Reallocate twelve positions of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-33953). 29. Reallocate two positions of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-33954). 30. Reallocate seven positions of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-33955). 31. Reallocate three positions of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-33956). 32. Reallocate one position of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-33957). 33. Reallocate one position of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-33958). 34. Reallocate nine positions of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-33959). 35. Reallocate seventeen positions of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-33960). 36. Reallocate one position of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-33961).

IV. CONSENT MATTERS	
E. <u>Classification Recommendations</u> - continued	
Department:	Re:
Social Services Agency	37. Reallocate one position of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-33962). 38. Reallocate one position of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-33963). 39. Reallocate two positions of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-33964). 40. Reallocate four positions of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-33965). 41. Reallocate eight positions of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-33966). 42. Reallocate one position of 1128, Specialist Clerk I to 1133, Service Support Specialist (20-34007).
F. <u>Specialty Designations</u>	
Department:	Re:
General Services Agency	1. Approve the specialty designation for one position #311981, job code 0176, Sustainability Project Manager, (Sustainability Transportation Program Specialty), effective 10/20/19.
G. <u>Classification Specifications</u>	
BTC – Building & Construction Trades Council	1. Adopt the revised classification specification 9152, Maintenance and Construction Worker.
SEIU Local 1021	2. Adopt the revised classification specification 1240, Legal Secretary.