



Summary Action Minutes
ALAMEDA COUNTY
CIVIL SERVICE COMMISSION

WEDNESDAY, JUNE 15, 2022, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://us06web.zoom.us/j/83777511598>. WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO Nina.Hinton3@acgov.org PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR Nina.Hinton3@acgov.org AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: <http://www.acgov.org/hrs/csc/calendar.htm>.


Commissioner Arlene Lum, President
 Commissioner Barbara Luna, Vice-President
 Commissioner Ross Peterson
 Commissioner Julie Yim

Joe Angelo, Secretary to
 Civil Service Commission
[Kathleen Pacheco](#),
 Senior Deputy County Counsel

I. CALLED TO ORDER	
II. APPROVED THE MINUTES OF JUNE 1, 2022, AS MAILED.	4-0
III. PUBLIC COMMENTS:	None
IV. APPROVED CONSENT MATTERS - Pages 2 - 4	4-0
V. COMMUNICATION(S):	None
VI. APPEALS (Non-Disciplinary Matters)	None
VII. CLOSED SESSION	None
VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:	No Action
IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:	None
X. ADJOURNMENT	4-0

V. CONSENT MATTERS - APPROVED		
A. <u>Hearing Calendar</u> - None		
B. <u>Reinstatement Request(s)</u>		
1. Tony Quach, Accounting Specialist I, Health Care Services Agency.		
2. Alison Beahan, Financial Services Specialist II, Health Care Services Agency.		
3. Erika Santos, Accounting Specialist I, Information Technology Department.		
4. Frank Payta, Administrative Assistant, General Services Agency.		
C. <u>Voluntary Demotions</u>		
1. Crystal Loughton, Sheriff's Technician to Payroll Records Clerk, Sheriff's Office.		
D. <u>Comparable Transfer(s)</u> - None		
E. <u>Transfer CSC (Rule 1732)</u> - None		
F. <u>Examination Actions – for CSC Meeting of JUNE 15, 2022</u>		
Promotional-Assembled Examinations		
OPEN DATE	EXAMINATION TITLE	LDF
5/25/22	1. Procurement & Contracts Specialist I	6/20/22
5/27/22	2. Public Defender Investigator III	6/20/22
Open-Assembled Examinations		
OPEN DATE	EXAMINATION TITLE	LDF
5/24/22	3. Administrative Legal Secretary	6/17/22
5/24/22	4. Senior Financial Services Specialist	6/17/22
5/25/22	5. Division Chief, Auditor	6/20/22
5/25/22	6. Engineering CAD/D Technician III	6/20/22
5/26/22	7. Water Resources Manager, Zone 7	6/21/22
5/27/22	8. Adult Protective Services Worker	6/23/22
6/2/22	9. Clerk II	6/27/22
6/3/22	10. Housing and Community Development Specialist II	6/27/22
6/3/22	11. Retirement Technician	6/27/22

V. CONSENT MATTERS - APPROVED		
Extend Eligible Lists		
Title	Examination Number	Terminate On
12. Accountant	20-0132-01	9/8/22
13. Appraiser III	20-2620-01	9/30/22
14. Deputy Probation Officer I	20-6108-01	9/30/22
Miscellaneous		
15. Extend the last day of filing for Deputy Director, Public Works , Exam #22-2047-01, from 5/31/22 to 8/31/22.		
16. Extend the last day of filing for Epidemiologist II , Exam #20-5785-01, from 5/23/22 to 6/6/22.		
17. Extend the last day of filing for Supervising Clerk II , Exam #22-1139-01, from 5/31/22 to 6/14/22.		
G. Eligible Lists		
Created Approved and Ordered Promulgated:		
1. Alcohol and Drug Program Administrator, Exam #22-5072-01.		
2. Bridge Tender, Exam #21-9616-01.		
3. Chief, Appraisal Division (Promotional), Exam #22-2645-01.		
4. Supervising Environmental Health Specialist (Promotional), Exam #22-5675-01.		
5. Public Works Traffic Painter, Exam #22-9576-01.		
6. Information Systems Director, Exam # 21-0424-01.		
H. Classification Recommendations		
Department	Regarding:	
Department of Child Support Services	1. Reallocate 1 position of 1406 - Child Support Supervisor II, to 0207 - Senior Management Analyst	22-39665
General Services Agency	2. Reallocate 1 position of 7422 - Janitor Supervisor I, to 7423 - Janitor Supervisor II	22-39780
	3. Reallocate 1 position of 7422 - Janitor Supervisor I, to 7423 - Janitor Supervisor II	22-39781
Health Care Services Agency	4. Reallocate 1 position of 5795 - Nutritionist II (Spanish Speaking), to 0305 - Program Specialist (Spanish Speaking)	22-37952

V. CONSENT MATTERS - APPROVED		
	5. Reallocate 1 position of 6510 P - Behavioral Clinician II Project, to 6510 - Behavioral Clinician II	22-39413
	6. Reallocate 1 position of 6510 P - Behavioral Clinician II Project, to 6510 - Behavioral Clinician II	22-39564
	7. Reallocate 1 position of 1128 - Specialist Clerk I, to 0423 - Information Systems Coordinator	22-39570
Public Defender	8. Allocate 2 positions of 3125 P - Deputy Public Defender Project	22-39738
	9. Allocate 1 position of 3125 P - Deputy Public Defender Project	22-39739
	10. Allocate 1 position of 3126 P - Assistant Public Defender Project	22-39868
Sheriff's Office	11. Reallocate 1 position of 8620 - Lieutenant, to 8617 - Sergeant	22-39795
I. <u>Specialty Designations</u>		
Registrar of Voters	1. Remove specialty designation for position #300974 1282 - Elections Technician (Spanish/Chinese Speaking) Effective 6/26/22	
J. <u>Classification Specifications</u>		
Unrepresented Management	1. Recommend the Board of Supervisors establish the classification of Job Code 5000 - Technology Project Coordinator, Zone 7, and adopt the classification specification.	
<p>ADJOURNMENT</p> <p>There being no further business, the meeting was adjourned.</p> <p>DocuSigned by:  2CC022F934DA404...</p> <p>_____ JOE ANGELO, Secretary to Civil Service Commission</p>		