



# Agenda

## ALAMEDA COUNTY CIVIL SERVICE COMMISSION

WEDNESDAY, JUNE 15, 2022, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://us06web.zoom.us/j/83777511598>. WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org). AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President  
 Commissioner Barbara Luna, Vice-President  
 Commissioner Ross Peterson  
 Commissioner Julie Yim

Joe Angelo, Secretary to  
 Civil Service Commission  
 Kathleen Pacheco,  
 Senior Deputy County Counsel

I. CALL TO ORDER	
II. APPROVE THE MINUTES OF JUNE 1, 2022, AS MAILED.	
III. PUBLIC COMMENTS:	
IV. APPROVE CONSENT MATTERS - Pages 2 - 4	
V. COMMUNICATION(S):	
VI. APPEALS (Non-Disciplinary Matters)	
VII. CLOSED SESSION	
VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:	
IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:	
X. ADJOURNMENT	

<b>V. CONSENT MATTERS -</b>		
<b>A. <u>Hearing Calendar</u> - None</b>		
<b>B. <u>Reinstatement Request(s)</u></b>		
1. Tony Quach, Accounting Specialist I, Health Care Services Agency. 2. Alison Beahan, Financial Services Specialist II, Health Care Services Agency. 3. Erika Santos, Accounting Specialist I, Information Technology Department. 4. Frank Payta, Administrative Assistant, General Services Agency.		
<b>C. <u>Voluntary Demotions</u></b>		
1. Crystal Loughton, Sheriff's Technician to Payroll Records Clerk, Sheriff's Office.		
<b>D. <u>Comparable Transfer(s)</u> - None</b>		
<b>E. <u>Transfer CSC (Rule 1732)</u> None</b>		
<b>F. <u>Examination Actions – for CSC Meeting of JUNE 15, 2022</u></b>		
<b>Promotional-Assembled Examinations</b>		
<b>OPEN DATE</b>	<b>EXAMINATION TITLE</b>	<b>LDF</b>
5/25/22	1. Procurement & Contracts Specialist I	6/20/22
5/27/22	2. Public Defender Investigator III	6/20/22
<b>Open-Assembled Examinations</b>		
<b>OPEN DATE</b>	<b>EXAMINATION TITLE</b>	<b>LDF</b>
5/24/22	3. Administrative Legal Secretary	6/17/22
5/24/22	4. Senior Financial Services Specialist	6/17/22
5/25/22	5. Division Chief, Auditor	6/20/22
5/25/22	6. Engineering CAD/D Technician III	6/20/22
5/26/22	7. Water Resources Manager, Zone 7	6/21/22
5/27/22	8. Adult Protective Services Worker	6/23/22
6/2/22	9. Clerk II	6/27/22
6/3/22	10. Housing and Community Development Specialist II	6/27/22
6/3/22	11. Retirement Technician	6/27/22

<b>V. CONSENT MATTERS -</b>		
<b>Extend Eligible Lists</b>		
<b>Title</b>	<b>Examination Number</b>	<b>Terminate On</b>
12. Accountant	20-0132-01	9/8/22
13. Appraiser III	20-2620-01	9/30/22
14. Deputy Probation Officer I	20-6108-01	9/30/22
<b>Miscellaneous</b>		
15. Extend the last day of filing for <b>Deputy Director, Public Works</b> , Exam #22-2047-01, from 5/31/22 to 8/31/22.		
16. Extend the last day of filing for <b>Epidemiologist II</b> , Exam #20-5785-01, from 5/23/22 to 6/6/22.		
17. Extend the last day of filing for <b>Supervising Clerk II</b> , Exam #22-1139-01, from 5/31/22 to 6/14/22.		
<b>G. Eligible Lists</b>		
<b>Create Approve and Order Promulgated:</b>		
1. Alcohol and Drug Program Administrator, Exam #22-5072-01.		
2. Bridge Tender, Exam #21-9616-01.		
3. Chief, Appraisal Division (Promotional), Exam #22-2645-01.		
4. Supervising Environmental Health Specialist (Promotional), Exam #22-5675-01.		
5. Public Works Traffic Painter, Exam #22-9576-01.		
6. Information Systems Director, Exam # 21-0424-01.		
<b>H. Classification Recommendations</b>		
<b>Department</b>	<b>Regarding:</b>	
<b>Department of Child Support Services</b>	1. Reallocate 1 position of 1406 - Child Support Supervisor II, to 0207 - Senior Management Analyst	22-39665
<b>General Services Agency</b>	2. Reallocate 1 position of 7422 - Janitor Supervisor I, to 7423 - Janitor Supervisor II	22-39780
	3. Reallocate 1 position of 7422 - Janitor Supervisor I, to 7423 - Janitor Supervisor II	22-39781
<b>Health Care Services Agency</b>	4. Reallocate 1 position of 5795 - Nutritionist II ( <b>Spanish Speaking</b> ), to 0305 - Program Specialist ( <b>Spanish Speaking</b> )	22-37952

<b>V. CONSENT MATTERS -</b>		
	5. Reallocate 1 position of 6510 P - Behavioral Clinician II Project, to 6510 - Behavioral Clinician II	22-39413
	6. Reallocate 1 position of 6510 P - Behavioral Clinician II Project, to 6510 - Behavioral Clinician II	22-39564
	7. Reallocate 1 position of 1128 - Specialist Clerk I, to 0423 - Information Systems Coordinator	22-39570
<b>Public Defender</b>	8. Allocate 2 positions of 3125 P - Deputy Public Defender Project	22-39738
	9. Allocate 1 position of 3125 P - Deputy Public Defender Project	22-39739
	10. Allocate 1 position of 3126 P - Assistant Public Defender Project	22-39868
<b>Sheriff's Office</b>	11. Reallocate 1 position of 8620 - Lieutenant, to 8617 - Sergeant	22-39795
<b>I. <u>Specialty Designations</u></b>		
<b>Registrar of Voters</b>	1. Remove specialty designation for position #300974 1282 - Elections Technician ( <b>Spanish/Chinese Speaking</b> ) Effective 6/26/22	
<b>J. <u>Classification Specifications</u></b>		
<b>Unrepresented Management</b>	1. Recommend the Board of Supervisors establish the classification of Job Code 5000 - Technology Project Coordinator, Zone 7, and adopt the classification specification.	