



Summary Action Minutes
ALAMEDA COUNTY
CIVIL SERVICE COMMISSION

WEDNESDAY, MAY 18, 2022, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://us06web.zoom.us/j/85397381262>. WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO Nina.Hinton3@acgov.org PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR Nina.Hinton3@acgov.org AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
 Commissioner Barbara Luna, Vice-President
 Commissioner Ross Peterson
 Commissioner Julie Yim

Joe Angelo, Secretary to
 Civil Service Commission
 Andrea Weddle,
 Chief Assistant County Counsel

I. CALLED TO ORDER	
II. APPROVED THE MINUTES OF MAY 4, 2022, AS MAILED.	4-0
III. PUBLIC COMMENTS:	None
IV. APPROVED CONSENT MATTERS - Pages 2 – 6 As Amended Consent Item F.10: Category corrected to reflect <u>Open Promotional Assembled Examinations</u>	4-0
V. COMMUNICATION(S):	None
VI. APPEALS (Non-Disciplinary Matters)	None
VII. CLOSED SESSION	None
VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:	No Action
IX. CIVIL SERVICE COMMISSION’S OR DIRECTOR’S REMARKS:	None
X. ADJOURNMENT	4-0

IV. CONSENT MATTERS - APPROVED		
A. <u>Hearing Calendar</u> - None		
B. <u>Reinstatement Request(s)</u> - None		
C. <u>Voluntary Demotions</u> - None		
D. <u>Comparable Transfer(s)</u>		
1. Maria Peterson, Administrative Support Manager to Administrative Specialist II, Health Care Services Agency.		
E. <u>Transfer CSC (Rule 1732)</u> None		
F. <u>Examination Actions – for CSC Meeting of MAY 18, 2022</u>		
Open-Assembled Examinations		
OPEN DATE	EXAMINATION TITLE	LDF
04/22/22	1. Emergency Services Dispatcher I	5/18/22
04/22/22	2. Emergency Services Dispatcher II	5/18/22
4/27/22	3. Assistant General Manager-Engineering, Zone 7	5/23/22
5/6/22	4. Chief Forensic Pathologist	6/1/22
5/6/22	5. Janitor	5/31/22
5/6/22	6. Senior Water Resources Planner, Zone 7	5/31/22
5/6/22	7. Supervising Clerk II	5/31/22
5/9/22	8. Associate Civil Engineer	6/10/22
05/12/22	9. Associate Infrastructure Services Technician	6/6/22
Open Promotional Assembled Examinations		
OPEN DATE	EXAMINATION TITLE	LDF
4/1/22	10. Supervising Eligibility Technician	4/26/22
Re-Open-Continuous Examinations		
OPEN DATE	EXAMINATION TITLE	LDF
5/5/22	11. Vector Control Biologist	5/31/22

IV. CONSENT MATTERS - APPROVED		
Terminate Eligible Lists		
Title	Examination Number	Terminate On
12. Behavioral Health Clinician Supervisor	20-6525-01	5/4/22
Miscellaneous		
<ol style="list-style-type: none"> 1. Extend the last day for filing for Chief Departmental Human Resource Administrator, exam #22-0465-01, from 4/15/22 to 5/20/22. 2. Extend the last day for filing for E-Studio Instructional Design Trainer, exam #21-6793-01, from 4/25/22 to 5/9/22. 3. Extend the last day for filing for Fire Department Administrative Secretary, exam #22-8161-01, from 5/2/22 to 5/9/22. 4. Extend the last day for filing for Legal Secretary, exam #21-1240-01, from 5/2/22 to 5/23/22. 		
G. Eligible Lists		
Created Approved and Ordered Promulgated:		
<ol style="list-style-type: none"> 1. Account Clerk II, Exam #21-1310-01. 2. Child Welfare Worker II, Exam #22-6745-01. 3. Deputy Chief Probation Officer, Exam #21-6124-01. 4. Elections Technician, Exam #21-1282-01. 5. Fire Battalion Chief (Promotional), Exam #21-8150-02. 6. Fire Department Telecommunication Technician, Exam # 22-8214-01. 7. Fire Dispatcher Trainee, Exam #22-8209-01. 8. Janitor Supervisor II (Promotional), Exam #22-7423-01. 9. Library Manager I, Exam #22-4176-01. 10. Planner III, Exam #21-2935-01. 11. Senior Accountant, Exam #20-0138-01. 		
H. Classification Recommendations		
Department	Regarding:	
Community Development Agency	1. Reallocate 1 position of 0219 P - Administrative Specialist II Project, to 0219 - Administrative Specialist II	22-39473
	2. Reallocate 1 position of 1221 - Supervising Secretary II, to 0219 - Administrative Specialist II	22-39478
	3. Reallocate 1 position of 1090 - Retired Annuitant I, to 0207 - Senior Management Analyst	22-39640

IV. CONSENT MATTERS - APPROVED

Health Care Services Agency	4. Reallocate 1 position of 6497 - Marriage and Family Therapist II, to 6515 – Clinical Review Specialist	22-38113
	5. Reallocate 1 position of 6491 - Mental Health Specialist II, to 6515 - Clinical Review Specialist	22-38118
	6. Reallocate 1 position of 6316 - Clinical Psychologist, to 6515 - Clinical Review Specialist	22-38119
	7. Reallocate 1 position of 6316 - Clinical Psychologist, to 6515 - Clinical Review Specialist	22-38120
	8. Reallocate 1 position of 6525 - Behavioral Health Clinical Supervisor, to 6527 - Behavioral Health Clinical Manager	22-39160
	9. Reallocate 1 position of 0206 - Management Analyst, to 0308 - Supervising Program Specialist	22-39389
	10. Reallocate 1 position of 1128 - Specialist Clerk I, to 1126 - Medical Clerk	22-39390
	11. Reallocate 1 position of 1128 - Specialist Clerk I, to 0306 - Program/Financial Specialist	22-39403
	12. Reallocate 1 position of 5510 - Registered Dental Assistant (PHN), to 6706 - Family Support Care Coordinator	22-39452
	13. Reallocate 1 position of 5305 – Registered Nurse II (PHN), to 6706 – Family Support Care Coordinator	22-39453
	14. Reallocate 1 position of 5799 - Nutrition Assistant II, to 1314 - Accounting Specialist I	22-39496
	15. Reallocate 1 position of 0422, Information Network Analyst, to 0305 - Program Specialist	22-39505

IV. CONSENT MATTERS - APPROVED		
	16. Reallocate 1 position of 1485 - Health Insurance Technician (Consumer/Family Option), to 0305 - Program Specialist	22-39506
Probation	17. Allocate 1 position of 6115 - Deputy Probation Officer III	21-37259
Public Defenders Office	18. Allocate 5 positions of 6720 P - Social Worker III Project	22-39326
	19. Reallocate 1 position of 3105 – Dependency Attorney, to 1091 - Retired Annuitant II	22-39556
	20. Reallocate 1 position of 1585N - Legal Assistant SAN, to 1142 - Administrative Assistant	22-39562
Public Works Agency	21. Reallocate 1 position of 2021 - Associate Civil Engineer, to 9534 - Traffic Signal Supervisor	22-39571
Registrar of Voters	22. Reallocate 1 position of 1296N - Clerk Intermittent I SAN, to 0214 - Financial Services Specialist II	22-39645
Zone 7	23. Reallocate 1 position of 4967 - Senior Engineer/Geologist, Zone 7, to 4968 - Senior Water Resources Planner, Zone 7	22-39406
	24. Reallocate 1 position of 4909 - Human Resources Analyst, Zone 7, to 4925 – Account Clerk, Zone 7	22-39407
	25. Reallocate 1 position of 4944 - Water Plant Operator III, Zone 7, to 4994 – Instrument Technician II, Zone 7	22-39411
	26. Reallocate 1 position of 4992 - Construction Inspector, Zone 7, to 4995 - Lead Plant Mechanic, Zone 7	22-39578
	27. Reallocate 1 position of 4964 - Assistant Engineer/Geologist, Zone 7, to 4988 - Plant Mechanic, Zone 7	22-39579

IV. CONSENT MATTERS - APPROVED

I. Specialty Designations

Health Care Services Agency

1. Remove specialty designation for position #310621
Job Code 6510 - Behavioral Clinician II (**Early Childhd and Spanish Spkg**)
Effective 5/28/22
2. Approve specialty designation for position #310621
Job Code 6510 - Behavioral Clinician II (**Spanish Speaking**)
Effective 5/29/22

J. Classification Specifications


Unrepresented Management

1. Adopt the revised classification specification of
Job Code 0182 – Accounting and Finance Manager, Public Works.

ADJOURNMENT

There being no further business, the meeting was adjourned.

DocuSigned by:



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JOE ANGELO, Secretary to Civil Service Commission