



Summary Action Minutes
ALAMEDA COUNTY
CIVIL SERVICE COMMISSION

WEDNESDAY, APRIL 6, 2022, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://us06web.zoom.us/j/86762021528>. WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO Nina.Hinton3@acgov.org PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR Nina.Hinton3@acgov.org AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
Commissioner Barbara Luna, Vice-President
Commissioner Ross Peterson
Commissioner Julie Yim

Joe Angelo, Secretary to
Civil Service Commission
Andrea Weddle,
Chief Assistant County Counsel

I. CALLED TO ORDER

II. REMOTE MEETINGS (AB 361):

Civil Service Commission to Receive Oral Staff Report Regarding AB 361 and to Adopt Findings for Continued Teleconference Meetings

By unanimous vote (4-0) the Civil Service Commission (“Commission”) finds that there is a continuing state of emergency declared by the Governor of the State of California that encompasses the County of Alameda. The Commission further finds that state and/or local officials have imposed or continue to recommend measures to promote social distancing. Accordingly, the Commission therefore accepts staff’s recommendation and adopts Findings for continued teleconferenced meetings in accordance with Government Code section 54953(e).

4-0

III. APPROVED THE MINUTES OF MARCH 23, 2022, AS MAILED.

4-0

IV. PUBLIC COMMENTS:

None

V. APPROVED CONSENT MATTERS - Pages 3 - 5

4-0

VI. COMMUNICATION(S):

None

VII. APPEALS (Non-Disciplinary Matters)

None

VIII. CLOSED SESSION	None
IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:	No Action
X. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:	None
XI. ADJOURNMENT	4-0

V. CONSENT MATTERS - APPROVED

A. Hearing Calendar

Correspondence from Appellant Attorney, Will Yamada of Tribuiano & Yamada, LLP, withdrawing request for appeal hearing for Case No. 2021-04; OAH Case No. 2022010155.
Removed from OAH hearing calendar.

B. Reinstatement Request(s)

1. Lyn Leone, Librarian II SAN, County Library.
2. Amy Hall, Departmental Human Resources Officer, Human Resource Services.
3. Tiffany Aquino, Administrative Specialist II, Social Services Agency.

C. Voluntary Demotions

1. Meredith Carter, Child Support Program Manager to Management Analyst, Department of Child Support Services.
2. Gehad Massoud, Child Welfare Worker II to Social Worker III, Social Services Agency.

D. Comparable Transfer(s) None

E. Transfer CSC (Rule 1732) None

F. Examination Actions – for CSC Meeting of April 6, 2022

Promotional Assembled Examinations

OPEN DATE	EXAMINATION TITLE	LDF
3/3/22	1. Employment Counselor Supervisor (Promotional)	3/28/22

Open-Assembled Examinations

OPEN DATE	EXAMINATION TITLE	LDF
3/14/22	2. Bridge Tender	4/8/22
3/16/22	3. Chief Human Resources Administrator	4/11/22
3/16/22	4. Departmental Human Resources Officer	4/11/22
3/21/22	5. Forensic Pathologist	4/15/22
3/22/22	6. Payroll Records Clerk	4/15/22
3/23/22	7. Public Works Traffic Painter	4/18/22

Re-Open-Continuous Examinations

OPEN DATE	EXAMINATION TITLE	LDF
3/25/22	8. Agricultural and Standard Aide SAN	4/22/22

Terminate Eligible Lists

Title	Examination Number	Terminate On
9. Administrative Associate, CAO	21-1137-01	4/1/22

V. CONSENT MATTERS - APPROVED		
10. Assistant Public Defender	18-3126-01	4/6/22
Reinstate Eligible Lists		
Title	Examination Number	Terminate On
11. Child Support Specialist I	19-1401-01	7/15/22
Extend Eligible Lists		
Title	Examination Number	Terminate On
12. Appeal Officer (Promotional)	20-6738-01	10/31/22
Order an Eligible List Designated as Alternative List		
13. Designate the Administrative Secretary, Exam #19-1227-01, as an alternate list for Administrative Associate, County Administrator's Office.		
Miscellaneous		
14. Cancel Water Resources Manager, Zone 7, Exam #22-4980-01, effective 3/30/22.		
15. Extend the last day of filing for Civil Legal Secretary, Exam #22-1242-01, from 3/24/22 to 4/22/22.		
16. Extend the last day of filing for Deputy Director, Public Works, Exam #22-2047-01, from 3/25/22 to 4/29/22.		
17. Extend the last day of filing for Fund Development and Grant Specialist, Exam #21-0310-01, from 3/18/22 to 4/18/22.		
18. Extend the last day of filing for Planner III, Exam #21-2935-01, from 3/14/22 to 3/31/22.		
19. Extend the last day of filing for Senior Auditor, Exam #22-0144-01, from 2/21/22 to 4/11/22.		
G. Eligible Lists		
Created Approved and Ordered Promulgated:		
1. Accounting Specialist I, Exam #21-1314-01.		
2. Clerk-Recorder's Supervisor I, Exam #21-1525-01.		
3. Clerk-Recorder's Supervisor II, Exam # 21-1526-01.		
4. Dentist, Exam #21-5519-01.		
5. Infrastructure Services Analyst, Exam #21-1830-01.		
6. Juvenile Institutional Officer Associate, Exam #21-6214-01.		
7. Public Works Inspector III, Facilities, Exam #21-2172-01.		
8. Retirement Accountant II, Exam #21-1370-01.		
9. Senior Nutritionist, Exam #21-5794-02.		
10. Senior Planner, Exam #21-2940-01.		
11. Senior Project Manager, GSA, Exam #21-9701-01.		
12. Telecommunications Technician, Exam #21-9280-01.		

V. CONSENT MATTERS - APPROVED

- 13. Youth and Family Services Lead Therapist, Exam #21-6499-01.
- 14. Youth and Family Services Therapist, Exam #21-6498-01.

H. Classification Recommendations

Department	Regarding:	
Community Development Agency	1. Allocate one position of 6701 P - Community Outreach Worker II Project	22-38092
	2. Allocate one position of 2998 P - Healthy Homes Community Development Technician II Project	22-38110
Health Care Services Agency	3. Allocate one position of 6927 P - Program Services Coordinator Project	22-39333
	4. Allocate two positions of 0305 P - Program Specialist Project	22-39334
	5. Allocate four positions of 5305 P - Registered Nurse II Project (PHN)	22-39335
	6. Allocate three positions of 5315 P - Registered Nurse III Project (PHN)	22-39336
	7. Allocate one position of 5320 P - Registered Nurse IV Project (PHN)	22-39337
Sheriff's Office	8. Allocate 24 positions of 8604 - Deputy Sheriff II	22-39280
	9. Allocate 35 positions of 8604 - Deputy Sheriff II	22-39281
	10. Allocate two positions of 8604 - Deputy Sheriff II	22-39282
	11. Allocate 75 positions of 8604 - Deputy Sheriff II	22-39283
	12. Allocate five positions of 8604 - Deputy Sheriff II	22-39284
	13. Allocate 12 positions of 8604 - Deputy Sheriff II	22-39285
	14. Allocate five positions of 8604 - Deputy Sheriff II	22-39286
	15. Allocate four positions of 8604 - Deputy Sheriff II	22-39287
	16. Allocate three positions of 8604 - Deputy Sheriff II	22-39288

V. CONSENT MATTERS - APPROVED

	17. Allocate one position of 8617 - Sergeant	22-39289
	18. Allocate one position of 8617 - Sergeant	22-39290
	19. Allocate 25 positions of 8617 - Sergeant	22-39291
	20. Allocate two positions of 8617 - Sergeant	22-39292
	21. Allocate one position of 8620 - Lieutenant	22-39293
	22. Allocate four positions of 8620 - Lieutenant	22-39294
	23. Allocate one position of 8620 - Lieutenant	22-39295
	24. Allocate two positions of 8625 - Captain	22-39296
	25. Allocate 25 positions of 1093 - Retired Annuitant – Safety II	22-39297
	26. Allocate 15 positions of 1091 - Retired Annuitant II	22-39298

I. Specialty Designations


Health Care Services Agency	1. Remove specialty designation for position #311173 Job Code 0314 - Health Care Program Administrator I (Diabetes Option) Effective 4/17/22
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J. Classification Specifications None

ADJOURNMENT

There being no further business, the meeting was adjourned.

DocuSigned by:



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JOE ANGELO, Secretary to Civil Service Commission