



Summary of Actions

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

WEDNESDAY FEBRUARY 10, 2021, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, ISSUED ON MARCH 17, 2020, THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT

<https://zoom.us/j/96893401821>. WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO Nina.Hinton3@acgov.org PRIOR TO THE BEGINNING OF THE MEETING.

SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND BROWN ACT, THOSE REQUIRING ACCOMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR Nina.Hinton3@acgov.org AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES:

MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
 Commissioner Barbara Luna, Vice-President
 Commissioner Dan Chang
 Commissioner Ross Peterson


Joe Angelo, Secretary to
 Civil Service Commission
 Andrea Weddle,
 Chief Assistant County Counsel

I. CALLED TO ORDER	
II. APPROVED THE MINUTES OF JANUARY 27, 2021 AS MAILED.	4-0
III. PUBLIC COMMENTS:	None
IV. APPROVED CONSENT MATTERS - Pages 3 - 5	4-0
V. COMMUNICATION(S):	None
VI. APPEALS (Non-Disciplinary Matters) <ol style="list-style-type: none"> 1. From the Human Resource Services Staff in response to Gregory Harman's appeal of Minimum Qualification determination for the Deputy Sheriff II (Lateral) Recruitment. STAFF RECOMMENDATION: Deny Appeal The Applicant withdrew the appeal. 	Appeal Withdrawn
<ol style="list-style-type: none"> 2. From the Human Resource Services Staff in response to Warren Young's appeal of Minimum Qualification determination for the Deputy Sheriff II (Lateral) Recruitment. STAFF RECOMMENDATION: Deny Appeal The Civil Service Commission voted 4-0 to deny the appeal. 	4-0

VII. CLOSED SESSION 1. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:	None
2. Conference with Legal Counsel - Potential Litigation: Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.	
VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:	No Actions
IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS: Following the decision related to Item VI.2, the Civil Service Commission discussed the potential of reviewing the current minimum qualifications of the Deputy Sheriff II (Lateral) job specification, as well as exploring additional qualifying patterns within the classification. Staff has been asked to return at a future Commission meeting for further discussion.	
X. ADJOURNMENT	4-0

IV. CONSENT MATTERS - APPROVED	
A. <u>Hearing Calendar</u> -	None.
B. <u>Reinstatement Request(s)</u>	
1. Jose-Manuel Chacon Jr., Building Equipment Maintenance Worker, General Services Agency. 2. Nina Mendoza, Accounting Specialist I, Sheriff's Office.	
C. <u>Voluntary Demotions</u>	
1. Rebecca Gonzalez Castellanos, Deputy Sheriff's Recruit to Sheriff's Technician, Sheriff's Office.	
D. <u>Comparable Transfer(s)</u> -	None.
E. <u>Transfer CSC (Rule 1732)</u> -	None.
F. <u>Examination Actions – for CSC Meeting of February 10, 2021</u>	
Open-Assembled Examinations	
Ordered on 1/27/21	1. Assistant Business Analyst, LDF 2/22/21.
Ordered on 1/22/21	2. Accountant, LDF 2/16/21.
Ordered on 1/27/21	3. Land Surveyor, LDF 2/22/21.
Ordered on 1/21/21	4. Civil Paralegal, LDF 2/16/21.
Ordered on 2/8/21	5. Behavioral Health Clinical Supervisor, LDF 3/5/21.
Open Continuous Examinations	
Ordered on 2/1/21	6. Deputy Agricultural Commissioner Sealer of Weights and Measures, LDF, 2/25/21.
Re-Open Continuous Examinations	
Reopened on 1/29/21	7. Human Resources Assistant I, LDF, 2/19/21.
Reopened on 1/29/21	8. Sheriff's Program/Financial Specialist, LDF, continuous.
Terminate Eligible Lists	
	9. Associate Deputy Public Defender, Exam 19-3310-01, Effective 2/10/21.
Reinstate Eligible Lists	
	10. Procurement & Contracts Assistant, Exam #19-1480-01, Terminate on 7/20/21.

IV. CONSENT MATTERS - APPROVED	
	11. Financial Services Officer, Exam #19-0217-01, Terminate on 1/15/22.
	12. Transportation and Supply Coordinator, Zone 7, Exam #19-4985-01, Terminate on 8/2/21.
Extend Eligible Lists	
	13. Transportation Worker SAN, Exam #19-6990N-01, Terminate on 5/26/21.
	14. Legal Process Clerk I, Exam #19-1511-01, Terminate on 5/29/21.
	15. Criminalist I, Exam #19-8523-01, Terminate on 5/29/21.
	16. Captain (Promotional), Exam #19-8625-01, Terminate on 5/29/21.
Miscellaneous	
	17. Change Human Resources Assistant I, Exam #19-1121-01, from an open assembled to an open continuous, effective 10/9/19.
	18. Change Sheriff's Program/Financial Specialist, Exam #20-0237-01, from an open-assembled to an open-continuous, effective 1/30/2020.
G. Eligible Lists	
Created Approved and Ordered Promulgated:	
<ol style="list-style-type: none"> 1. Division Director, Behavioral Health Care Services, Exam #20-5094-01. 2. Library Manager II, Exam #19-4178-01. 3. Supervising Criminalist, Exam #20-8526-01. 	
H. Classification Recommendations	
Department:	Regarding:
General Services Agency	1. Reallocate one position of 1105N, Messenger SAN, to 0191, Safety and Emergency Preparedness Manager, GSA (21-36366).
Health Care Services Agency	2. Reallocate one position of 5092, Older Adult System Of Care Director, Behavioral Health Care Services, to 5074, Forensic, Diversion, & Re-Entry Services Director (21-36425).
Sheriff's Office	3. Reallocate one position of 8757, Marine Engineer, to 0214, Financial Services Specialist II (21-36422).

IV. CONSENT MATTERS - APPROVED	
Social Services Agency	4. Reallocate one position of 0206, Management Analyst, to 0220, Supervising Administrative Specialist (21-36483).
Zone 7	5. Reallocate one position of 4940, Water Conservation Coordinator, Zone 7, to 4946, Assistant Water Resources Planner, Zone 7 (21-36402).
I. <u>Specialty Designations</u> - None.	
J. <u>Classification Specifications</u> - None.	
ADJOURNMENT	
There being no further business, the meeting was adjourned.	
<p>DocuSigned by:  2CC022F934DA404...</p>	
<hr/> Joe Angelo, Secretary to Civil Service Commission	